



# RYDES HILL

PREPARATORY SCHOOL & NURSERY

## TERM TIME NURSERY

### TERM TIME FEE SCHEDULE 2024/25 (from 1 January 2025)

---

No of Mornings/Days per week	Mornings (Excluding Lunches)* 08:45 – 12:00	Mornings (Including Lunches)* 08:45 – 13:30	Full Days (Including Lunches)* 08:45 – 15:30
1	£467	£545	£933
2	£933	£1090	£1855
3	£1334	£1562	£2776
4	£1742	£2047	£3327
5	£2118	£2502	£3896

As nursery children are still below the compulsory school age, their fees remain exempt from VAT. A minimum of three sessions per week must be booked. This can be taken as three mornings or one day and one morning (to either 12 noon or 1.30pm).

#### Surrey County Council Early Years Funding

Some 2 year old children are eligible for Funded Early Education, depending on their family's circumstances, and all children aged 3 to 5 years old (up to and including the term in which they turn 5) are entitled to 15 hours/week universal funding. In addition, some parents of children aged 3-5 will be able to apply for a further 15 hours "extended" funding per week. All parents will need to complete the Government's Early Years Funding (EYF) declaration form in order for us to be able to make the appropriate claim with Surrey County Council. For Sep 24 – Mar 25 the 2 year old rate is £8.54/hour and the 3 and 4 year old rate is £6.05/hour.

EYF arrangements are quite complicated and amounts vary depending on the term dates declared by the Council, which are rarely the same as the Rydes Hill dates. Any parent who has a query about EYF should contact the Bursar via [finance@rydeshill.com](mailto:finance@rydeshill.com)

Nursery fees are due on or before the first day of term, although there is the option for termly fees to be split into 3 equal monthly payments. If paying in 3 instalments, payments would need to be via direct debit and would be due on the first day of term and then on the first day of the following 2 months. If direct debit payments are not received on time, the option of paying in instalments is likely to be removed.

There is an administration charge of £25 for the second and subsequent emails sent to parents notifying them of late payment. Should fees remain outstanding after the third week of term, it is the School's policy to charge 2% per month for each month or part thereof that fees are paid after the due date, and a child may be excluded by the Headmistress until payment is received. No refund of fees is made for absence.

#### Childcare Vouchers and Tax-Free Childcare

The School is registered with several Childcare Voucher providers. The School is happy to accept Childcare

Vouchers and Tax-Free Childcare payments for all costs incurred during a child's time in Nursery, Breakfast Club and Stay & Play. Please contact the Bursar for further details.

### Optional Extras

The School offers a range of optional extras including Breakfast Club, Early Bird's Club, and Stay & Play.

		PRICE PER SESSION
Breakfast Club	7.30am to 8.00am (Please book 24 hours in advance)	£7
Early Drop-off	8.00am to 8.30am - no breakfast included (Complimentary for siblings of pre-Prep and Prep children)	£4
Early Birds' Club	8.30am to 8.45am	Complimentary
Stay & Play	3.30pm to 3.45pm	Complimentary
Stay & Play	3.45pm to 4.45pm (including a snack)	£8.50
Stay & Play	4.45pm to 5.30pm (including a light supper)	£8.50
Stay & Play	From 5.30pm to 6pm	£4.50
Stay & Play	3.45pm to 6.00 pm (including a snack and light supper)	£20.00
Late Pick-up Charge	Per quarter hour or part thereof	£25

### Registration Fee

Upon application to the School, a non-refundable registration and administration fee of £100 (exempt) is payable.

### Acceptance Fee - Deposit

Upon acceptance, an advance payment of £500 is to be paid for each child. This payment will be returned at the end of the final term after any outstanding charges have been deducted. If the child's parents live outside the UK at the time of Registration, a full term's fees are required as a Deposit.

### Sibling Reduction

A 25% reduction on fees will be given for the third and subsequent members of a family, all of whom attend at the same time. No one child can be the recipient of two fee discounts i.e. bursary and third sibling discount; the greatest award applies.

### Notice

One term's notice in writing, or a term's fees in lieu of notice, is required on or before the first day of term should a parent wish to remove a child from the Nursery for any reason. Two terms' notice in writing is required for a Pupil entering our Kindergarten Class. In addition, one term's notice is required should a parent wish to change from Term Time Only to All Year Round provision or vice versa. The ceasing of an optional subject, i.e. ballet, also requires one term's written notice.

### OUR BANK DETAILS ARE:

**Account Name:** Rydes Hill School

**Bank:** Royal Bank of Scotland

**Branch:** 10 North Street, Guildford, Surrey GU1 4AF

**Sort Code:** 16-20-30

**Account No:** 11808199

**International Payments:** Royal Bank of Scotland IBN Code: GB64RBOS16203011808199

*Fees are reviewed each Spring Term by the Governing Body and communicated to the School before Summer Term commences.*