



RYDES HILL

PREPARATORY SCHOOL & NURSERY

ALL-YEAR-ROUND NURSERY FEE SCHEDULE 2024/25 (from 1 January 2025)

Our Nursery is open 48 weeks of the year, with the exception of 8 Bank Holidays and 2 staff training days in September. It will be closed on:

- 8 Bank Holidays
- 10 days in the summer
- 5 days at Easter
- 4.5 days at Christmas
- For two Inset days in September for staff training

Current parents will retain the option to take up to 10 additional days (2 weeks) at any time of the year outside of the fixed Nursery closed dates. This will be pro-rated according to the number of days/sessions attended per week and your child's start date (the year runs from September to August). There is no charge for these optional pro-rated days. From 1 September 2024, this concession will no longer be available to new children joining the Nursery.

Nursery Fees

The Nursery day runs from 7.30am to 6pm, Monday to Friday with a choice of two sessions. The minimum number of sessions you may book is four half day sessions or two full day sessions. Breakfast is served at 7.30am, lunch at 11.45am and light supper at 4.45pm:

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| ▪ 7.30am to 6pm - includes breakfast lunch and a light supper | £98 per day* |
| ▪ 7.30am to 1.30pm - includes breakfast and lunch | £50 per day* |
| ▪ Late pick up charge | £27 per 15 minutes or part thereof |

As nursery children are still below the compulsory school age, their fees remain exempt from VAT.

Surrey County Council Early Years Funding

Some 2 year old children are eligible for Funded Early Education, depending on their family's circumstances, and all children aged 3 to 5 years old (up to and including the term in which they turn 5) are entitled to 15 hours/week universal funding. In addition, some parents of children aged 3-5 will be able to apply for a further 15 hours "extended" funding per week. All parents will need to complete the Government's Early Years Funding (EYF) declaration form in order for us to be able to make the appropriate claim with Surrey County Council. For Sep 24 – Mar 25 the 2 year old rate is £8.54/hour and the 3 and 4 year old rate is £6.05/hour.

EYF arrangements are quite complicated and amounts vary depending on the term dates declared by the Council, which are rarely the same as the Rydes Hill dates. Any parent who has a query about EYF should contact the Bursar via finance@rydeshill.com

Nursery fees are due on or before the first day of term, although there is the option for termly fees to be split into 3 equal monthly payments. If paying in 3 instalments, payments would need to be via direct debit and would be due on the first day of term and then on the first day of the following 2 months. If direct debit payments are not received on time, the option of paying in instalments is likely to be removed.

There is an administration charge of £25 for the second and subsequent emails sent to parents notifying them of late payment. Should fees remain outstanding after the third week of term, it is the School's policy to charge 2% per month for each month or part thereof that fees are paid after the due date, and a child may be excluded by the Headmistress until payment is received. No refund of fees is made for absence.

Childcare Vouchers and Tax-Free Childcare

The School is registered with several Childcare Voucher providers. The School is happy to accept Childcare Vouchers and Tax-Free Childcare payments for all costs incurred during a child's time in Nursery, Breakfast Club and Stay & Play, but the Government does not allow vouchers to be used for off-site activities such as Nursery visits. Please contact the Bursar for further details.

Registration Fee

Upon application to the School, a non-refundable registration and administration fee £100 (exempt) is payable.

Acceptance of Place – Deposit

Upon acceptance, an advance payment of £500 is to be paid for each child. If the child's parents live outside the UK at the time of Registration, a full term's fees are required as a Deposit. This payment will be returned at the end of the final term, after the deduction of any outstanding charges.

Sibling Reduction

A 25% reduction on fees will be given for the third and subsequent members of a family, all of whom attend at the same time. No one child can be the recipient of two fee discounts i.e. bursary and third sibling discount. The greatest award applies.

Notice

One term's notice in writing, or a term's fees in lieu of notice, is required by the first day of term should a parent wish to remove a child from the Nursery for any reason. Two terms' notice in writing is required for a Pupil entering our Kindergarten Class. In addition, one term's notice is also required should a parent wish to change from Term Time Only to All Year Round or vice versa.

OUR BANK DETAILS ARE:

Account Name: Rydes Hill School

Bank: Royal Bank of Scotland

Branch: 10 North Street, Guildford, Surrey GU1 4AF

Sort Code: 16-20-30

Account No: 11808199

International Payments: Royal Bank of Scotland IBN Code: GB64RBOS16203011808199

Fees are reviewed each Spring Term by the Governing Body and communicated to the School before Summer Term commences.